

City of Buffalo
City Council Meeting
October 13th, 2025

Meeting called to order at 6:33 PM by Mayor Jager

Council members present; Mayor Jager, Peterson, Steckler, Lawson

Council members absent: Haseleu

Guests present: Corey Ernst, Bill Boyer, Todd Combs, Jodi Shepardson, Kayla Lawson, Erik Gilbertson and Auditor Richman

Motion to approve September 8th minutes by Steckler seconded by Peterson. MCU

Motion to approve the agenda as stated with modifications and deviate as needed by Lawson, seconded by Steckler. MCU.

Moore Engineering –

- Motion to approve contractor's application for payment #2 in the amount of \$453,055.50 by Steckler, seconded by Lawson. MCU. Note that federal government is currently in a shut down and we will not obtain these funds
- Motion to approve RUS Bulletin 1780-27 Loan Resolution to accept the bond in the amount of \$780,000 and grant in the amount of \$620,000 and by Lawson, seconded by Peterson. MCU.

Council reviewed 29 calls for service for the month of September.

Park Board – All summer activities have been wrapped up, the trees will still need attention throughout the fall, Harvest Meal served about 100 meals. October 26th is Community Halloween Party. Boo Baskets have started throughout the month of October.

RV Park – Discussion held regarding the possible addition of five full hook-up lots. Currently, the average depth is about 60' and about 41' wide for the current spots. If there were to be spots on the west side of the road, there is only about 51' of depth provided. For continuity would be best to keep all spots the same sized lots.

Buffalo Historic 1916 School - The CLG Program Review submitted by the Buffalo Historic Preservation Commission on September 29, 2025 and was completed by Liane Stout, Coordinator of the Buffalo Historic Preservation Commission and reviewed by the State CLG Coordinator, Amy Munson. The Buffalo Historic Preservation Commission is in compliance with requirements from the National Park Service and NDSHPO in operation and administration of the CLG.

Ernst – there is a water problem that needs to be drained to the north through the alley. Jager has been in contact with a contractor as there will need to be culverts and pricing involved to determine the best route for the water.

Junk Ordinance –

- Boyer's – A certified letter was sent and received with the following - As of August 15th, 2025, your property has currently accumulated \$22,500 in fines and will continue to accumulate \$500 assessment per day until your property listed above is no longer in violation of the Junk

Nuisance Ordinance. Boyer has stated most of the lawn mowers have been cleared out over the past couple of weeks – there are still a couple left and will be going to the farm – between health problems within the family has taken precedence. There is still building materials and other junk. As of today's meeting, fines have accumulated to \$39,500. A contract will be drawn up and signed for a stay of the accumulated fines thus far for a year from today as long as all items are cleaned up.

Motion to approve a resolution creating fund for sanitary sewer improvement district no. 2024-1 providing for and appropriating special assessments and for the assignment of net revenues for its support and maintenance and directing issuance of an improvement warrant thereon by Steckler, seconded by Peterson. MCU.

JDA – The Bison development on Highway 38 has completed its initial planning stages, including surveying and site design. Nearly 9 acres are now ready for the next phase of water/sewer infrastructure construction. After infrastructure is in place, the project will proceed with selling 12 residential and 2 commercial lots.

Motion to approve the financial report and pay the monthly bills by Steckler, seconded by Lawson. MCU.

- BEK \$152.54; Cass County Reporter \$31; Cass Rural Water \$2369.50; Elan Financial \$87.47, \$299.61; City Fargo \$14; Fat Man Trash \$3992.29; Kasowski Tire and Service \$192.20; Moore Engineering \$52,544.05; Xcel \$35, \$35; Ottertail \$1030.35, \$317.37; Team Lab \$987.50; payroll for Richman, Berger, and Fry.

Motion to approve the 2025 specials as listed in the Assessment Certification by Steckler, Seconded by Lawson. MCU.

Motion to approve Off Site Permit for Old 10 Saloon for Buffalo Wildlife Club Smoker on November 15th by Steckler, seconded by Peterson. MCU.

Motion to approve Hall Rent Waiver requested for NDSU Extension Office for February 11th, 2026 by Lawson, seconded by Peterson. MCU.

Motion to approval Local Permit for Maple Valley Dollars for Scholars calendar raffle for February 2026 by Steckler, seconded by Lawson. MCU.

Next City Council Meeting is Monday, November 10th @ 6: PM.

Motion to adjourn at 8:10 PM by Peterson, seconded by Steckler. MCU.

Harmony Richman, Auditor