

Buffalo Park Board Minutes
September 28th, 2022

Meeting called to order at 6:38 PM by Mari Ketterer.

Park Board members present: Mari Ketterer, Tracie Zaun, Jodi Combs, Kayla Lawson
Guests present: Jodi Shepardson

Motion to approve minutes from August 17th by Combs, seconded by Lawson. MCU.

Motion to approve the agenda as stated with modifications and deviate as needed by Combs, seconded by Lawson. MCU.

FINANCIAL

Motion to approve the financial report and pay the monthly bills by Zaun, seconded by Combs. MCU.

Reviewed current insurance coverage. Motion to increase coverage to cover fencing, bleachers and dugout in addition to current coverage by Lawson, seconded by Combs. MCU.

Motion to approve the 2023 final budget by Zaun, seconded by Combs. MCU.

NEW BUSINESS / PROJECTS

*Schedule for bathroom cleaning:

Mari - Week of 9/26
Jodi C – Week of 10/3
Jodi S – Week of 10/10
Kayla – Week of 10/17
Tracie – Week of 10/24
Becca – Week of 10/31

*Boo Baskets - 2 baskets will be started Oct 1st.

*Community letter - create and send out letter to community to poll interest.

*"Spotlight" for new residents/babies - voted down out of respect to the residents.

*Pair up with other entities to put together a flyer for new residents

UPCOMING THINGS TO KEEP IN MIND

*Schedule for bathroom cleaning / final cleaning / closing:

*Flower removal

COMPLETED PROJECTS

- RV Park Message Board
- Easter Baskets
- Fallen Tree at Ballfield
- Tree Row Clean-Up
- Rock Added to the Buffalo Entrance
- Cleaning of Shack / Moving of Extra Bleacher/picnic tables
- Flowers and New Pots
- Mulch added to City shelter area next to flag deposit box
- Dog Waste Station Signs
- 3 trees planted at RV Park (6/17 by Valley Landscaping
- Added no-smoking stickers to the two bathroom doors at the shack
- Justin Marcks to complete the removal of the tree stump from City Park
- Leak fixed at shack. No charge per Tim. Loose fitting by meter
- New post for Buffalo sign at town entrance
- Tim F fixed leak in shack
- Charcoal grill (memorial) installed at shelter

PENDING / ONGOING POSSIBLE PROJECTS

- Banners for Main Street and for entrance of town (Spring 2023)
- Yard of the Week
- Flower watering
- Shingles on shed
- Paint shack doors
- Block party on Main St
- Produce market bags and drawing for attendance
- Cornhole tournament (Spring/Summer 2023)
- Park Board meet w/ City in Early Spring re: reimbursing city for gas, Harmony's time, etc
- Add produce market vendors to Buffalo Bucks

Park Board will be meeting with City Council to review time sheet layout/break down for future submissions starting Spring of 2023.

ANNOUNCEMENT

Next Park Board Meeting is Spring 2023 - location TBD

ADJOURNMENT

Motion to adjourn at 8:21 PM by Lawson, seconded by Combs. MCU.

Respectively submitted: Tracie Zaun