

**City of Buffalo**  
**Special City Council Meeting**  
**February 12<sup>th</sup>, 2024**

Special meeting called to order at 5:16 PM by Mayor Jager.

Council members present; Mayor Jager, Steckler, Haseleu, Lawson; Guests present: Auditor Richman.

Motion for the 10-panel drug test and FBI background check completed for any new hire from this point forward by Steckler. Seconded by Lawson. MCU.

Motion to approve the wage package for the public works director to start at \$18 per hour, 3-month review with raise consideration, 6-month test for water/sewer certification +\$1, 9-month review with wage consideration and annual review 1 year from hire day with wage consideration by Steckler, seconded by Haseleu. MCU.

Motion to adjourn special council meet at 5:29 PM by Steckler, seconded by Lawson. MCU.

Interview meeting called to order at 5:31 PM by Mayor Jager.

Interview held with potential public works director candidate, Gunnar Blom.

Motion to offer Gunnar Blom the position of public works director by Steckler, seconded by Lawson. MCU.

Motion to adjourn at 5:51 PM by Lawson, seconded by Haseleu. MCU.

**City of Buffalo**  
**City Council Meeting**  
**February 12<sup>th</sup>, 2024**

Meeting called to order at 6:30 PM by Mayor Jager.

Council members present; Mayor Jager, Steckler, Haseleu, Lawson; Guests present: Kittie Curfman, Heather and Bill Boyer, Auditor Richman.

Motion to approve minutes from January 23<sup>rd</sup> by Steckler, seconded by Lawson. MCU.

Motion to approve the agenda as stated with modifications and deviate as needed by Steckler, seconded by Haseleu. MCU.

Moore Engineering –

- Force Main application is nearly completed, waiting for draft agreement between Moore and City to be provided to City for approval. Preliminary engineering report feedback has been given from RD to Moore with comments and a comment have been addressed.

- Moore Engineering will update the application for the 2025-2027 water development plan cost estimate through the Department of Water Resources and the State Water Commission. This application is not a commitment for work to be done, but rather provide opportunity in case there is a specific need.

Motion to approve Moore Engineering to provide the application for the 2025-2027 water development through the Department of Water Resources and the State Water Commission by Steckler, seconded by Lawson. MCU.

#### Junk Ordinance

- Curfman property is back in order and in compliance with the Junk Ordinance Policy.

Cats have gotten worse again - a letter was sent to Boyers regarding the cats and a discussion has been held regarding rehoming and plan to reduce the amount of cats.

Library – Library is still on hold, not sure what we're going to do with it. Book boxes are outside on the porch of the library and will be changed out when it gets warmer.

Cass County Deputy Dehn – reviewed 12 calls for service in January

Park Board, Historical Society, Daycare – not known updates

Motion to approve the financial report and pay the monthly bills by Haseleu seconded by Steckler. MCU.

- BEK \$44.97; BND \$600; Butler CAT \$83.92; Cass Rural Water \$1750.84 Cardmember Services \$529.62; 76.50; City of Fargo \$14; Cass County Reporter \$152.93; Fat Man Trash \$3908.82; KGR \$165.66; Keiths AC/Heat \$146; Lake Agassiz \$250; Midwest Pest \$161; Ohnstad Twichell \$225; Xcel \$83.02, \$71.50; Ottetail \$39.37; \$1840.96; USDA \$31,808 payroll for Richman, Berger, Haseleu, Jager, and Steckler.

Hanson property at 604 Pearl St and Elevator property – still in violation of junk ordinance. Jager reached out to Ohnstad to start the process of hiring the attorney which would be the most useful in this instance.

Reviewed late sewer water garbage accounts, no action will be taken.

Reviewed insurance policy through ND State Fire and Tornado Fund, updates will be provided by Moore Engineering for the Pumphouse and Interior Equipment before approval of insurance policy. Information will be sent to JDA and Park Board for approval with their property/equipment.

Motion to approve hall rent waiver request by Buffalo Township annual meeting on March 19<sup>th</sup> by Steckler, seconded by Lawson. MCU.

Motion to approve Local Permit for Buffalo Economic Improvement Corporation raffle in May by Haseleu, seconded by Lawson. MCU.

Motion to donate \$100 to Maple Valley Post prom by Lawson, seconded by Haseleu. MCU.

Next City Council Meeting is Monday, March 11<sup>th</sup> @ 6:30 PM.

Tax Equalization Meeting is Monday, April 8th @ 6:30 PM

Motion to adjourn at 7:10 PM by Lawson, seconded by Haseleu. MCU.

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Harmony Richman, Auditor